

PTO MEETING MINUTES

Wednesday, May 19, 2010

7:00 p.m. / Art Room / Francis Wyman School

Attendees: Joan Ford (Co-President), Becky Icken (Co-President), Barbara Mozzicato (Vice President), Jess Inglis (Treasurer) and Jaime Fraser (Secretary)

Parents: Michelle Gillis, Cathy Damato, Sandy Calandrella, Michelle Algeri, Chris Malone, Alok Srivarlava, Kamlesh Pandey, Kristine Brown, Nancy Campbell and Rose Hatch

Administration/

Teachers: Mr. Giurlando, Ms. Jefferson and Ms. Sosnowski

DISCUSSIONS:

Recent Fundraisers:

Carnival income up approximately \$1,000 from last year; \$1,100 from Box Tops for Education; Lowell Devils generated \$200.00 in ticket sales; Spirit Wear \$283/fall & \$183/spring; Lester's Barbecue \$64.00 and Uno's \$115.00.

General:

The new ethics law raised a question from a parent concerning year-end gifts for teachers. Mr. Giurlando addressed this and indicated that they are working out the logistics. Meeting with the school board on Monday, 5/24 to talk about this issue and make sure it is consistent across the schools. Personal gift(s) to an individual teacher cannot exceed \$50.00; however, gifts may be made to the school and/or classroom in any amount. It was also mentioned that gifts made to the school and/or a specific classroom should be marked as such, so there is no confusion as the intention of the gift(s).

Big thank you from Ms. Jefferson and Ms. Sosnowski on behalf of all teachers for the teachers' appreciation luncheon. It was well-planned and a wonderful event. Special thanks to Becky Icken for all her hard work and commitment to this event.

Mr. Giurlando addressed a few items as noted below:

- School needs lunch time volunteers for the cafeteria to assist with lunch duty and to monitor students;

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- Camp Bournedale meeting was well-attended;
- The next meeting of the extension group to be held May 25, 2010;
- Writing group went very well, the kids loved it. Consider “paperless” next year;
- Donations needed for used book store;
- Looking for volunteers for Math Night;
- Appreciation brunch for all volunteers. Notice was sent out last week. RSVP to Julie Conley;
- Volunteers needed for Field Day, 6/17 (all grades). Please contact PE teachers;
- June 22 is the last day of school and is 1/2 day;
- There is a food allergy group meeting within the district next Wednesday, 5/26, at the Burlington Fire Department (same night as Math Night);
- First Grade Dinosaur Show next Wednesday, 5/26 & Second Grade Patriotic Concert will be held 6/3. Third Grade will take a field trip to the Burlington Reservoir next week and Lowell Mills in June. Third graders have completed the MCAS exams;
- 4th Grade Invention Convention & Tea to be held 6/17; and
- 5th Grade Beach Day 6/10 & MSMS visit on 6/14. There will be an opportunity for incoming parents to visit the school on the evening of 6/14.

An issue was raised by a parent concerning the amount of homework assigned in 4th grade during vacation and the MCAS exams. Students in the 4th grade also had a poetry project due around the same time as MCAS exams. Mr. Giurlando addressed the question, and also mentioned that the same question was raised at the last Principal’s Coffee and was addressed by Mrs. Astone.

The landscaping committee is a dying committee since the town now has responsibility for the grounds at Francis Wyman. A suggestion was made that the boys’ and girls’ scouts perform clean-up and light landscaping two (2) times per year. The scouts hold their meetings at Francis Wyman and this might be an opportunity for the scouts to say “thank you” to the school.

A motion was made and seconded, all in favor with no oppositions noted, to offer Innisbrook as the fall fundraiser at Francis Wyman. It is consistently a good fundraiser with 50% of the proceeds going back to the school.

The magazine drive brought in approximately \$600.00

Kristine Brown and Lori Smith will co-chair the 2010/2011 5th Grade yearbook Committee.

Denise Griffin will continue as chair of the 2010/2011 Hospitality Committee.

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Burlington Education Foundation (BEF) Stars. Please send in your nominations for “above & beyond” students and/or teachers. A motion was made and seconded, all in favor with no oppositions noted, to increase the amount by \$100.00 to BEF from the PTO.

Sue Carbone, Special Education teacher, is retiring this year.

Prior to starting the Officer election process, an opportunity was given for any last minute voting and/or volunteers for the 2010/2011 PTO positions. None were noted.

At the conclusion of the meeting, the following Officer elections were made in connection with the upcoming 2010/2011 school year:

- | | |
|--------------------------|---------------------------------------|
| Becky Icken | Co-President |
| Sandy Calandrella | Co-President |
| Jess Inglis | 2nd Vice President* |
| Cathy Damato | Treasurer |
| Jaime Fraser | Secretary |

**(the school principal or assistant principal shall be the First Vice President in accordance with the Francis Wyman PTO By-Laws dated April 2008)*

For each Officer election above, a motion was made, seconded and all present were in favor. There were no oppositions noted. Therefore, the above Officers were elected to their respective positions and will hold their positions in accordance with the terms and conditions of the Francis Wyman PTO By-Laws dated April 2008.

Meeting Adjourned: 7:55 p.m.

/jbf

Attachment: PTO Meeting Sign-In Sheet, May 19, 2010