

FRANCIS WYMAN PTO

Meeting Agenda *with Minutes*

(Respectfully submitted 102308 by Angela Anderson PTO Secretary)

Wednesday, October 15, 2008 (7:00-8:30 pm)

Welcome and Introductions (7:00-7:05)

1. Joan Ford brought the meeting to order at 7:05pm.
2. PTO Board Members present were:
 - Joan Ford (Co President)
 - Beth Cooper (Co President)
 - Barbara Mozzicato (Vice President)
 - Sue Frost (Treasurer)
 - Angela Anderson (Secretary)
3. There were five (5) parents (not including the board) in attendance.
4. Total Count: 10.

Secretary and Treasurer Reports (7:05-7:10)

Parent Issues (7:10-7:25)

Teacher Issues (7:25-7:35)

Administration Issues (7:35-7:45)

Old Business (7:45-7:50)

- Spirit wear will be distributed this ????????
 1. The week of October 20th.

➤ New Business (7:50-8:25) PTO Budget for 2007/2008 – Item by item – Discussion – Voting

1. PTO Budget for the 2008-2009 school year was presented by Sue Frost (PTO Treasurer) in detail as the last agenda item (Thanks Sue, great job). Presentation and discussion was from 7:50pm to 8:40pm:
 - a. Joan Ford (PTO Co President) made note of Budget items to be revisited.
 - b. Some tidbits behind the following budget lines:
 - i. Enrichment Programs (Expense) currently budgeted for \$4,000. Ideas thus far are "Bash the Trash" on 11/19 and Dancing Bodies on another date. Stayed tuned for details to come.
 - ii. Fundraising Extras currently budgeted for \$750. This budget line may include the Sharper Image Salon event on Winn Street near Liquor Cabinet and the North Shore Music Theater High School Musical. Remember FW is teaming up with the North Shore Music Theater and High School Musical 2: Francis Wyman will receive \$10.00 for each ticket purchased using our special school code. It also was communicated the musical actors, Troy and Gabriella, will visit the school that sells the most tickets.
 - iii. Membership currently budgeted for \$4,000.
 1. Membership includes
 - a. 235 parents (85 new)

- i. There are 400 families at FW.
 - ii. A parent brought up the fact that parents are cautious to write their personal information on the membership envelope since their assumption is they will need to commit time and they don't have any time. It was discussed to amend the membership envelope so expectations of PTO membership donation are clear.
 - b. 19 staff (13 new)
 - c. Budget as presented was voted on and approved unanimously.
- 2. Wayside Commons:
 - a. Inviting all Witches, Goblins, and Ghouls to Trick-or-Treat at Wayside Commons. Saturday, October 25, 4 – 7 pm. Free admission. Start at Citibank (near the South Bedford Street entrance), where you'll get a trick-or-treat bag and a map of the center, then visit the participating stores for Tricks, Treats, and a Riddle Contest! Plus special activities on the green and gazebo!
 - b. Blue Tulip. November 14-16. Shopping fundraiser to benefit local Parent Teacher Organizations. Customers just need to mention that they are shopping for Francis Wyman and 15% of their purchase goes back to the school.
- 3. Script Program information went out to parents this week in the children's folders. There are two offerings planned thus far:
 - a. 1st-Beginning Oct 14th, Ending Oct 27th with a November 25th delivery date.
 - b. 2nd-Beginning Nov 17th, Ending Dec 1st with a December 11/12th delivery date.
- 4. From the PTO President's Meeting:
 - a. The Lowell Devils Family Night will be offered again this year: FW has had the biggest turn out in the past. After the meeting Joan spoke with Julie Conley, the past coordinator of this event and it was recommended that this year we do just one ticket run which will be done before the holiday. We will have the Devil Dawg make his usual appearance at school.
 - i. A parent asked if we could buy tickets from the non participating Burlington schools?
 - ii. The 3 dates offered are listed below. During this meeting, it was agreed the February 22nd game would be best:
 - 1. February 8th, Sunday @ 4pm (before vacation) will be against the Hartford Wolf Pack.
 - 2. February 22nd, Sunday @4pm (after vacation) will be against the Worcester Icecats, and there will be a post skate afterwards.
 - 3. February 28th, Saturday @ 1:30pm will be against Manchester Monarchs.
- 5. National Teachers Week:
 - a. Discussed ideas and thoughts as well as prior year's.
- 6. Fall Festival:
 - a. Already made \$1,300 from the table cost.
 - b. This year each classroom will be decorating a 14" wreath (craft store offering wreaths at cost) and will be part of a silent auction. Bidding will be available before and during Fall Festival.
- 7. Staff Wish List and Teacher Wish List at the end of the year:
 - a. Discussed ideas as well as prior year's.

Committee Reports (8:25-8:30)

Lavender Wrap/Gift (Coord: Judy Glennon & Donna Russo) **Thank You!!**

- 1. We've gone from none to tons so to speak: Thank you to those who were able to support.
- 2. A question was asked if a child would receive credit for a prize if their order was placed online and the answer was yes.
- 3. Also those in attendance were reminded that the class who sells the most will be awarded to name the adopted panda (a wildlife organization).

- T-shirt/Sweatshirt Sale (Coord: Kathy Brine) **Thank You!!**
- Landscape/Beautification (Chair: Julie Conley) **Thank You!!**
- Kindergarten Orientation/New Student Packets (Coord:Debbie Dew) **Thank You!!**
- Room Parents (Coord: Cindy Ravanis) **Thank you!!**

Other

- Burlington Community Scholarship Foundation - Adopt a Class 2020:
 1. Group question was when was the deadline for ordering the Meadow Farms/Grandma's Gourmet Country Pies: The deadline is October 17th.

***Next Meeting...Wednesday, November 19th...7:00-8:30 pm
Art Room***