

Kindergarten Handbook

Busses

- 1-2 weeks prior to the first day of school, the Burlington Tab will publish the town's bus schedule. Locate the stop nearest to your address. This is your child's bus stop.
- A parent or guardian **MUST** meet the afternoon bus (Kindergarten only). Students will not be allowed off the bus if no one is there to meet them.
- The PM bus will drop students off in front of their house (not at the morning bus stop). *EXCEPTIONS:*
 - If you live on a dead end street, the drop off spot will be the same as the morning pick up location.
- On the first day of school, a member of the K staff will ride on the dismissal bus with students to help them learn the procedures.
- The morning bus number will be different than the afternoon bus number (historically, there are 3 Kindergarten dismissal busses).
- If your child will be dismissed onto another bus (going home with a friend), you must write a note to the teacher. Mention the new bus number, the name of the child s/he will be leaving with, and the address where they will be getting off the bus.
- Upon the bus's arrival to school the first week, your child will be escorted to the kindergarten classroom by his/her teacher.
- If you have a problem with the bus driver, the route, lost items, etc., please notify the bus company, A & F, 781-229-0111.
- In some cases of inclement weather, the opening of school for the day may be delayed for two hours. In the event of a two-hour delayed opening, buses will pick up children two hours later than the usual time.

Early Dismissal

- Typically, an older student (sibling, friend, neighbor) will be asked to help the kindergarteners get to the correct dismissal bus. You should receive a note from the K teacher which asks for the name of a student that rides on your child's bus, and who would be willing to be your child's buddy. If your family does not know anyone, the Kindergarten staff will be on hand, so there are no worries.

Lunch

- Meals purchased from the cafeteria cost \$2.25 daily. Lunch tickets are also available (five tickets for \$11.25).

Cori Checks

- All adults working with students of the Burlington Public Schools (including volunteers, chaperones, etc.) MUST fill out a CORI form. This form allows the school system to perform a criminal background check (including convictions, non-convictions and pending criminal case information from The Criminal Systems Board). The Burlington School Department maintains a zero tolerance policy and any information on the CORI report, other than "no information found," will result in the individual being denied the ability to work on school property, or to volunteer for/chaperone school activities. CORI forms are available at the school office, or at the superintendent's office.

Parking/Entrance to the School

- The few spots at the front of the school are designed for quick business. There is a 15 minute time limit for these spots. If you will be visiting the school for a longer period, please park in the back lot. You must walk around to the front door, and ring the doorbell. Once admitted, go directly to the front office.

Hours

- Kindergarten hours at Francis Wyman are from 8:25 to 12:40. Students will not be allowed into the building until 8:00. Students arriving after 8:25 will be considered late, and should go directly to the front office to check in before proceeding to class.